CITY OF LIBERTY LAKE
SPOKANE COUNTY, WASHINGTON
ORDINANCE NO. 11

AN ORDINANCE OF THE CITY OF LIBERTY LAKE, WASHINGTON, PROVIDING FOR SMALL CONTRACT AUTHORIZATION

WHEREAS, for convenience in handling the City's procurement of goods, services and works and for the convenience of merchants with whom the City deals, the City Council of the City of Liberty Lake, Washington desires to authorize the City Mayor to enter into small contracts without obtaining approval of each contract from the City Council.
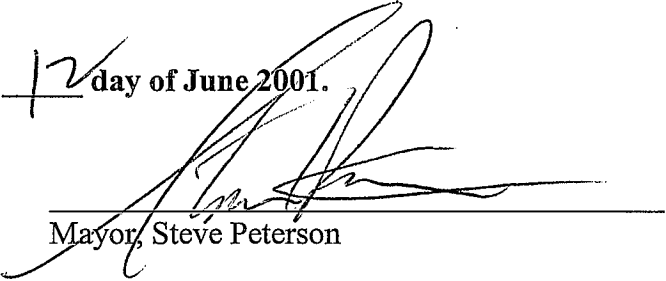
NOW, THEREFORE, the City Council of the City of Liberty Lake, Washington, do ordain as follows:

Section 1. Authorization to enter into small contracts for City. Pursuant to RCW 35A.12.100, the City Mayor is responsible to the City Council for the proper administration of all affairs of the City. In administering the City's affairs, the City Mayor shall have purchasing and contracting authority on individual purchases of services or goods for contracts not to exceed $5,000.00 after obtaining three telephone bids or quotes on the contract for services or goods except no telephone bid is required for purchases below $500.00. The Mayor shall select the lowest responsible quote/bid and shall report the purchases to the City Council. Contracts more than $5,000.00 are subject to City Council approval.

Section 2. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance

Section 3. Effective Date. This ordinance shall take effect on the official date of incorporation.

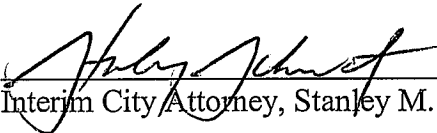**Passed by the City Council this** __12__ **day of June 2001.**

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Mayor, Steve Peterson

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ATTEST:

Arlene Fisher

Interim City Clerk, Arlene Fisher

Approved as to form:

Stanley Schwartz

Interim City Attorney, Stanley M. Schwartz

Date of Publication: _6-20-01_

Effective Date: <u>Official Date of Incorporation</u>